Check Your Device

Upon receiving your Chromebook, make sure to check if everything is working properly. If something is not working (e.g. not charging, key not working, screen does not turn on) it is important to inform your teacher promptly so you can get a replacement device.

Account Password

It is important for you to remember your password. **Do not share your password information with others.** If you forgotten your password, you can reset it through **myaccount.ccsd.net.** If you're still having trouble please let your teacher know.

Chromebook Case

Students SHOULD NOT remove the Chromebook from the case. The device must remain in the case within the rubber straps to prevent any damages.

DO NOT draw, mark or place stickers on the case. You will be charged a cleaning fee for doing this.

Charging

You must bring your charger to school daily. We recommend you place the charger in the charger compartment located in front of your Chromebook case.

Chromebooks should be charged nightly so that they are ready to use at the beginning of the school day.

- A fully charged Chromebook can last up to 8 hours. However it is important to SHUT the device down when you are not using it. Closing the top still uses some power.

Chromebook Problems

If you run into any problems with your Chromebook it is important to inform your teacher immediately. Then, contact Tech Support at 0399-techsupport-user@nv.ccsd.net or visit the Tech Hub in room 825.

Damages | Fines

It is your responsibility to take care of your assigned Chromebook, charger, and case. You will be fined for any damages and lost property. A cleaning fee of $5 will be assessed if you draw, mark, or place stickers on the Chromebook.

Missing Keys $10	Keyboard Damage - $50 (Missing 6 or more keys)	Damaged / Lost Charger $30	Cracked Screen $50
Liquid Damage $100	Damaged / Lost Device Up to $350	Damaged / Lost Case - $30 Missing Strap - $5	Missing Sticker - $5 Cleaning Fee - $5